



Request to Dance Off Schedule

Dance offs take place 15 minutes before the regular scheduled day begins, this is usually 8:45am but depends on the day and the schedule for that particular event. Dance offs are granted under exceptional circumstances only.

DAY: _____

Please see the front desk during the event to arrange your dance off assignment. The sooner this takes place at the beginning of the event the better. This official tracking form must be completed for every routine dancing off. This form will be given to the **FRONT DESK** at least **30 minutes before** the start of the first scheduled dance of the day (15 minutes before dance offs begin). However please see the front desk to coordinate earlier in the event when possible. The master of ceremonies will be backstage 15 minutes before the first scheduled dance of the day and will have the forms for the requested dance off routines.

Name of Dance Studio	
Name of Routine Dancing Off	
Category of Routine Dancing Off (ie Lyrical Small Group 7 years)	
Official ID Number of Actual Scheduled Performance	
Day and Time of Actual Scheduled Performance	
Reason for Dancing Off Schedule	
Any additional Notes (optional)	